VISA REQUIREMENTS

The nationals from India require schengen Visa to attend any Symposiums /conferences in Finland. An invitation letter from CCE Finland Oy is required in order to get the Schengen visa. On confirmation of your participation, CCE Finland Oy will send an email to you asking for passport and other details required for Visa purposes. Correct details are necessary to prepare the invitation letter for you. We will dispatch a signed and scanned invitation letter at your email id registered with us.

On receipt, kindly check and promptly inform us of the need of an corrected invitation letter.CCE Finland Oy suggests that - You should get registered to the Symposium latest by 10th Sep'2014 and in order to receive the Schengen visa in proper time, the application to the Finland embassy in India should happen latest by 20th Sep'2014.

For requirements, fees and detailed procedure of applying for Schengen Visa, Kindly visit the <u>visa page</u> of The <u>Finland Embassy</u> in India.

In addition, you can also engage the services of Travel Corner from India or our Symposium travel partner <u>intiamatkat</u> for visa related assistance. If all documents are correctly filled and air tickets and reservations are confirmed, then granting Schengen Visa is fairly straight forward.

Refund Policy in case of visa refusal:

If visa has been rejected and participant is not able to travel to Finland then, you need to apply for refund for the registration fees from CCE Finland Oy by sending a mail to info@ccefinland.org stating the reason for refund. The refund will be applicable for only one of the below stated reasons:

- 1. In case, due to participant's negligence or lack of information 70% of the registration fees will be refunded or
- 2. Due to financial statements or non-provision of supporting documents 70% of the registration fees will be refunded or
- 3. Delay in submitting the visa application 70% of the registration fees will be refunded or
- 4. Other genuine reasons for rejection of visa 100% of the registration fees will be refunded.

Please note: visa fees are non-refundable and they are not within the scope of CCE Finland Oy. The participant is required to bear his/her own costs for Visa related expenses.